

Cabinet



Please contact: Democratic Services

Please email: democraticservices@north-norfolk.gov.uk

Please Direct Dial on: 01263 516010

Friday, 24 October 2025

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Offices, Holt Road, Cromer, NR27 9EN on **Monday, 3 November 2025 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:democraticservices@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. This meeting is live-streamed: [NNDC eDemocracy - YouTube](#)

Emma Denny
Democratic Services & Governance Manager

To: Cllr W Fredericks, Cllr L Shires, Cllr T Adams, Cllr A Brown, Cllr H Blathwayt, Cllr C Ringer, Cllr J Toye, Cllr A Varley and Cllr L Withington

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch
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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. MINUTES

1 - 6

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 6th October 2025.

3. PUBLIC QUESTIONS AND STATEMENTS

To receive questions and statements from the public, if any.

4. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972

5. DECLARATIONS OF INTEREST

7 - 12

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

6. MEMBERS' QUESTIONS

To receive oral questions from Members, if any

7. RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE

To consider any recommendations referred to the Cabinet by the Overview & Scrutiny Committee for consideration by the Cabinet in accordance within the Overview and Scrutiny Procedure Rules

8. BUDGET MONITORING PERIOD 6 2025/26

13 - 52

Executive Summary	This report provides an update on the Council's financial performance and projected full year outturn position for 2025/26 for the revenue account, capital programme, reserve statement and budgeted savings performance as at the end of September 2025. As at 30 September 2025, the General Fund Forecast Outturn position for 2025/26 is a surplus of £0.354m. This is after adjusting for all known variations and full year forecasting by service managers.
Options considered	This is an update report on the Council's financial position and so no other options were considered.

Consultation(s)	This is an update report on the Council's financial position and no other consultations were considered.
Recommendations	Members are asked to consider the report and recommend the following to full Council: a) Note the contents of the report and the current forecast year end position. b) Seek approval of Full Council to increase the 2025/26 capital budget for the Holt Country Park Eco Learning Space to £140,000. This is to reflect the apportionment of £40,000 from external S106 contribution towards the scheme. c) To acknowledge the increased Customer Services C3 Software 2025/26 capital budget to a total of £32,600. This is following approval of an additional £9,200 towards the project from the Delivery Plan Reserve by the Director of Resources/S151 Officer.
Reasons for recommendations	To update members on the current budget monitoring position for the Council.
Background papers	Budget report, Budget Monitoring reports

Wards affected	All
Cabinet member(s)	Cllr Lucy Shires
Contact Officer	Daniel King Assistant Director Finance & Assets daniel.king@north-norfolk.gov.uk 01263 516167

9. NET ZERO STRATEGY REVIEW AND RELATED CLIMATE REPORTS 53 - 106

Executive Summary	This paper presents the following reports: • the revised Environmental Charter • a draft decarbonisation strategy, proposed to replace the Council's Net Zero Strategy • a draft decarbonisation action plan to support the strategy until March 2027 • the Carbon Footprint Report 24/25
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Options considered	These reports have been prepared using best practice in keeping with the Council's declaration of a climate emergency and Net Zero targets
Consultation(s)	These reports have been developed following discussion with key Cabinet members, senior management and other relevant officers
Recommendations	To recommend to Full Council: • To adopt the revisions to the Environmental Charter • To adopt the Decarbonisation Strategy and associated action plan. Cabinet: • to note the contents of the carbon footprint report for 24/25.
Reasons for recommendations	To provide the Council with up-to-date documentation and a clear direction to meet its climate goals in support of the declaration of a climate emergency. To support the corporate plan theme: <i>Continue our journey to Net Zero</i> and associated objectives To meet the audit recommendations

Wards affected	All
Cabinet member(s)	Cllr Adam Varley
Contact Officer	Kate Rawlings, Climate and Environmental Policy Manager Kate.rawlings@north-norfolk.gov.uk

10. PROPOSED DISPOSAL OF NNDC LAND FOR AFFORDABLE HOUSING 107 - 114

Executive Summary	This report sets out a proposal to dispose of two pieces of NNDC owned land in Edgefield and Mundesley for the development of affordable housing.
Options considered	- Retain sites – will not result in more affordable housing or a capital receipt for NNDC, and would mean ongoing costs for maintenance of the sites - Sell on the open market – unlikely to result in sale given the restrictions on the sites, unlikely to provide affordable homes - Dispose of sites to Registered Providers to deliver new affordable homes - recommended

Consultation(s)	District Councillor for Stody Ward Portfolio Holder for Housing and Peoples' Services (and ward councillor for Mundesley Ward) Estates and Property Services
Recommendations	It is recommended that Cabinet: - Agrees that the plots of land in Edgefield and Mundesley are surplus to requirements - That NNDC enters into an option agreement with Flagship Housing (subject to Planning Permission) for sale of the land in Mundesley to be developed for affordable housing. - That NNDC enters into an option agreement with Broadland Housing (subject to Planning Permission) for sale of the land in Edgefield to be developed for affordable housing.
Reasons for recommendations	The development of these pieces of land offers the opportunity to make better use of land to deliver badly needed affordable homes and to reduce the current revenue liabilities at the sites.
Background papers	Land Disposal at Edgefield - Cabinet 16 April 2018

Wards affected	Stody and Mundesley
Cabinet member(s)	Cllr Fredericks, Portfolio Holder for Housing and Peoples' Services
Contact Officer	Nicky Debbage, Housing Strategy & Delivery Manager, nicky.debbage@north-norfolk.gov.uk

11. LOCAL CHOICE FUNCTIONS - DELEGATION TO OFFICERS

115 - 118

Executive Summary	This report summarises that Local Choice Functions, being functions of Cabinet, be delegated to appropriate officers given the nature of those functions.
Options considered	Delegate these functions to officers Do not delegate these functions.
Consultation(s)	Constitution Working Party Director for Service Delivery
Recommendations	That Cabinet resolves that Local Choice Functions are delegated to the Director of

	Service Delivery
Reasons for recommendations	Following the recent review of the constitution, these local choice functions involve matters which are focussed on operational functions.
Background papers	Constitution [Chapter 3, Part 3, Para 2(e), and Chapter 6, Part 3]

Wards affected	All
Cabinet member(s)	All
Contact Officer	Cara Jordan, Monitoring Officer, cara.jordan@north-norfolk.gov.uk

12. DELEGATED DECISIONS MAY TO OCTOBER 2025

119 - 124

Executive Summary	This report details the decisions taken under delegated powers from late May to October 2025.
Options considered	Not applicable – the recording and reporting of delegated decisions is a statutory requirement.
Consultation(s)	Consultation is not required as this report and accompanying appendix is for information only. No decision is required, and the outcome cannot be changed as it is historic, factual information.
Recommendations	To receive and note the report and the register of decisions taken under delegated powers.
Reasons for recommendations	The Constitution: Chapter 6, Part 5, sections 5.1 and 5.2 details the exercise of any power or function of the Council where waiting until a meeting of Council or a committee would disadvantage the Council. The Constitution requires that any exercise of such powers should be reported to the next meeting of Council, Cabinet or working party (as appropriate) Section 2.1 sets out the requirements regarding the reporting of conditional delegated decisions.
Background papers	Signed decision forms

Wards affected	All Wards
Cabinet member(s)	Cllr T Adams, Leader
Contact Officer	Emma Denny, Democratic Services Manager Emma.denny@north-norfolk.gov.uk

13. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I of Schedule 12A (as amended) to the Act.”

14. PRIVATE BUSINESS